

Last Name _____
(please print)

Date: ____/____/____
Class of: 20 __

Acceptable Use Policy-- Release from Liability

Electronic Equipment and Resources San Mateo Union High School District

The San Mateo Union High School District is pleased to offer students access to the district computer network for electronic mail and the Internet. To gain access to e-mail and the Internet, all students under the age of 18 must obtain parental permission and must sign and return this form to the school office. Students 18 and over may sign their own forms.

Access to Internet will enable students to explore libraries, museums, on-line tutorials, databases, and other reference materials and connect with Internet users throughout the world. Families should be warned that some material accessible via the Internet contains items that are illegal, defamatory, inaccurate or potentially offensive. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access less desirable materials as well. We use filtering programs to prevent this; however, they are not 100% effective. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information resources. To that end, the San Mateo Union High School District supports and respects each family's right to decide whether or not to apply for access.

District Internet rules

Students are held accountable for responsible behavior on school computer networks just as they are in classrooms or on school grounds. General school rules for proper behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Students will report any misuse of the network to the staff member in charge. Parent's/guardian's permission is required to use the Internet and e-mail.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed. Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas are treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure responsible use. Users should not expect that files stored on district servers are private.

Access is a privilege, not a right. Access entails responsibility.

During school, teachers will guide students toward appropriate materials. Parents/guardians bear the same responsibility for such guidance at home.

As outlined in Board Policy 467 Electronic Information Resources (copies are available in school offices) **the following are NOT permitted:**

- ◆ **Sending or displaying of offensive messages or pictures**
- ◆ **Using obscene or abusive language**
- ◆ **Viewing pornography or other inappropriate sites**
- ◆ **Harassing, insulting or attacking others**
- ◆ **Damaging computers, unauthorized access, hacking computer systems or computer networks**
- ◆ **Violating copyright laws or using another's password**
- ◆ **Accessing chat lines, unless authorized by the instructor for a class activity directly supervised by a staff member**
- ◆ **Trespassing in another's folders, work or files**
- ◆ **Intentionally wasting limited resources**
- ◆ **Employing the network for other than educational purposes**
- ◆ **Disclosure of personal identification while using electronic communication.**

Violations may result in a loss of access as well as other disciplinary or legal action.

User Agreement and Parent/Guardian Permission Form - 2002

As a user of the San Mateo Union High School District computer network, I hereby agree to comply with the above stated rules - communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

Student Signature: _____ **Student #** _____ **Date:** _____
Student e-mail address: _____

As the parent or legal guardian of the minor student signing above, I grant permission for my son or daughter to access networked computer services such as electronic mail and the Internet. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use--setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent/Guardian Signature: _____ **Date:** _____
Parent e-mail address: _____

Name of Student: _____
(please print)

School: _____ **Grade:** _____

Street Address: _____ **Home Telephone:** _____
City: _____ **Work Telephone:** _____